

**Minutes of the Technical Advisory Committee (TAC) Meeting of the  
Lakeway Area Metropolitan Transportation Planning Organization**

**October 5, 2023  
TAC Meeting  
Morristown, TN 37814**

**Present:**

Michelle Christian	TDOT
Andrew Ellard	Morristown (proxy for Tony Cox)
Mike Patterson	ETHRA/ Lakeway Transit
Laura Smith	ETDD-RPO
Bill Brittain	Hamblen County
James Gallup	Jefferson City
Jodi Barnard	Morristown Chamber of Commerce

**Staff:**

Rich DesGroseilliers	MTPO Coordinator
Porter Massengill	Jefferson City
Troy Ebbert	TDOT
Pamela Sharp	TDOT Civil Rights
Kaitlyn McClanahan	TDOT Multimodal
Stacy Morrison	TDOT Planning
Jason Farmer	TDOT
Savannah Robertson	TDOT Air Quality
Gary Chesney (Mayor)	Morristown
Steve Neilson	Morristown

**Absent:**

Railroad representative  
FHWA representative  
FTA representative  
Jefferson County representative  
White Pine representative

**Guest:**

Wade Citizen-Tribune

**I. START OF MEETING/ ROLL CALL**

The meeting started at 10:00 am. Staff noted the attendance of the meeting. Since the Chair was absent, and the Vice-Chair seat was vacant due to John Johnson retiring, there was a vote to select a

Chair for the meeting. Bill Brittain was selected unanimously to chair the meeting.

**II. Approval of the October 5, 2023 minutes**

Staff recommends approval as submitted. A motion was made by Mike Patterson, seconded by Michelle Christian, to approve the document as submitted. The motion was approved unanimously.

**II. Public Comment**

Members of the public may address the TAC with a five-minute limitation for each person.

**III. Annual Meeting**

Every year there is an annual meeting. This is when a request is made for any transportation projects, for the Unified Planning Work Program (UPWP), Long Range Transportation Plan (LRTP) and the Transportation Improvement Program (TIP). Also the Program for Projects (POP) for Transit projects is requested as well. Please submit to LAMTPO staff in order to discuss and/or incorporate into one of the documents listed. No other action is needed.

**IV. Election of Officers**

An Officer term is for one year. They may hold a seat for consecutive terms, with no limitations. Andrew Ellard made a motion to nominate and elect Bill Brittain for Chair, seconded by Mike Patterson. With no other nominations, the motion was approved unanimously.

Chair Brittain then asked if there are any nominations for Vice-Chair. A motion was made by Mike Patterson, seconded by Andrew Ellard, to nominate and elect James Gallup as Vice Chair. With no other nominations, the motion was approved unanimously.

**V. Discussion of the Public Participation Plan (PPP)**

This document outlines how to get the general public involved in the transportation planning process, from advertisements, meetings, etc. There is a 45-day public comment period. Staff held public comment meeting Sept. 26 and Sept 27 in Bean Station, Jefferson City, Morristown and White Pine, and will do so again on October 17-18, 2023. No action is needed at this time.

**VI. Discussion of the Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)**

Formerly called the Human Services Transportation Coordination Plan (HSTCP). The purpose of the document is to promote better communication and transportation opportunities among transportation, health, and social service

agencies. Staff is holding public comment meetings at the same time as the PPP. This will be brought back at a later date for approval. No action is needed at this time.

**VII. Approval of Resolution 2023-009 for the 2023 Functional Street Classification.**

Staff recommends keeping the functional street classification as is, but also including 5 streets, which are S Sugar Hollow Rd, S Bellwood Rd, MLK Jr Connector (these three in Morristown/ Hamblen County) and Broadway Dr and Main St in Bean Station/ Grainger County. Staff recommends approval as submitted. A motion was made by Andrew Ellard, seconded by Jodi Barnard, to forward the resolution to the Executive Board and approve the 2023 Functional Street Classification as submitted by LAMTPO staff. The motion was approved unanimously.

**VIII. Approval of Resolution 2023-010 PM1 Safety Performance Measures**

LAMTPO recommends using the TN State PM1 targets, as they had done in the past. Staff recommends approval as submitted. A motion was made by Andrew Ellard, seconded by Mike Patterson, to forward the resolution to the Executive Board and approve the PM1 Safety Performance Measures as submitted. The motion was approved unanimously.

**IX. Approval of Resolution 2023-011 LAMTPO Urbanized Area, Metropolitan Planning Area, Voting and Non-Voting Memberships**

The 2020 US Census changed the urbanized area boundary, and staff adjusted the boundary, changed the MPA boundary and recommended the voting and non-voting memberships. Staff recommends approving the resolution as submitted. A motion was made by Andrew Ellard, seconded by Jodi Barnard, to , to forward the resolution to the Executive Board and approve the resolution as submitted. The motion was approved unanimously.

**X. Discussion of Bus Stop and Transit Bus Bay Document**

The purpose of this document is that there had been several requests for bus stops along some of the major roadways in Morristown (ie W Andrew Johnson Hwy/ W Morris Blvd). This document gives a framework or guide of putting in Bus Bays along the main corridors. Staff recommends adopting the document as submitted. A motion was made by Andrew Ellard, seconded by Mike Patterson, to forward the resolution to the Executive Board and approve the document. as submitted. The motion was approved unanimously.

**XI. Mass Transit Center Study Update**

WSP Associates had looked at roughly 30 sites and had narrowed it down to 2 sites for NEPA review. Public meetings will occur at a later date. Staff will keep LAMTPO members informed.

**XII. 11E Corridor Study in Jefferson City**

Presentation to the Jefferson City Council on August 15, 2023. It is anticipated that the Jefferson City Council will approve this document in October/ November 2023 timeframe. No action is needed.

**XIII. SR160 Corridor Study in Morristown**

CDM Smith Associates gave the final presentation on August 31, 2023. During that presentation, they showed 3 other alternatives for the intersection of MLK Jr Pkwy with SR160 as well as Sulphur Springs Rd with SR160. Staff recommends that the final document is complete and recommends approval. A motion was made by Mike Patterson, seconded by Andrew Ellard, to forward to the Executive Board and approve the SR160 Corridor study as submitted. The motion was approved unanimously.

**XIV. Discussion of Prospectus and Bylaws**

This document outlines what LAMTPO is a regional transportation planning organization. It includes the updated US Census population numbers, as well as an updated map showing the new MPA boundary and adjusted urban area boundary. There was a workshop after the meeting to discuss the document. No action is needed at this time.

**XV. Information/ Updates from FHWA/ FTA/ TDOT**

a. Troy Ebbert, TDOT, stated that information from the Air Quality Division will be coming at a later date. Staff will keep LAMTPO members informed.

b. It is anticipated that the SPP grant award notifications will come out in January 2024.

c. TDOT's Project Priority Ranking will be coming out soon

**XVI. Other Business**

Executive Board meeting October 11, 2023 9 am in Jefferson City

TAC meeting November 2, 2023 10 am in Morristown

Executive Board meeting November 8, 2023 9 am in Jefferson City

a. Staff gave a copy of the 2024 meeting schedule.

**XVII. ADJOURNMENT**

The meeting was adjourned at 10:48 a.m.

These minutes were approved on , 2023.



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Secretary, TAC