

**Minutes of the Executive Board Meeting of the**  
**Lakeway Metropolitan Transportation Planning Organization**  
**Executive Board Meeting**  
**Wednesday December 20, 2023**

**Present:**

Michelle Christian	TDOT
Mark Potts	Jefferson County
Mike Patterson	ETHRA/ Lakeway Transit
Steve Neilson	Morristown
James Gallup	Jefferson City
Bill Brittain	Hamblen County

**Staff:**

Rich DesGroseilliers	MTPO Coordinator
John Barrett	TDOT
Stacy Weaver	TDOT
Bryan Bartnik	TDOT

**Absent:**

FTA representative  
Railroad representative  
FHWA representative  
White Pine representative

**Guest:**

Wade Littleton	<u>Citizen Tribune</u>
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**I. START OF MEETING/ ROLL CALL**

Chair **Mark Potts** started the meeting at 9:00 am. Staff noted the attendance of the meeting.

**II. Approval of the November 8, 2023 minutes**

Staff recommends approval as submitted. A motion was made **by Bill Brittain, seconded by Michelle Christian**, to approve the document as submitted. The motion was approved unanimously.

**III. Public Comment**

**IV. 2024 TAP Grant Resolution (2023-014)**

This resolution is to support any local governing agency wishing to apply for the 2023 TAP Grant. Staff recommends approval of the resolution as submitted. A motion was made by Bill Brittain, seconded by James Gallup,

to approve the resolution as submitted. The motion was approved unanimously.

**V. 2024 Multimodal Grant Resolution (2023-015)**

This resolution is to support any local governing agency wishing to apply for the 2023 Multimodal Grant. Staff recommends approval of the resolution as submitted. A motion was made by Mike Patterson, seconded by James Gallup, to approve the resolution as submitted. The motion was approved unanimously.

**VI. 2024 RAISE Grant Resolution (2023-016)**

This resolution is to support any local governing agency wishing to apply for the 2023 RAISE Grant. The deadline for applications is 11:59 PM EST on February 28, 2023 and selections will be announced no later than June 28, 2023. Staff recommends approval of the resolution as submitted. A motion was made by Michelle Christian, seconded by Mike Patterson, to approve the resolution as submitted. The motion was approved unanimously.

**VII. 2024 Safe Streets and Roads for All (SS4A) Resolution (2023-017)**

This resolution is to support any local governing agency wishing to apply for the 2024 SS4A Grant. Staff recommends approval of the resolution as submitted. A motion was made by Bill Brittain, seconded by Michelle Christian, to approve the resolution as submitted. The motion was approved unanimously.

**VIII. 2024 Multimodal Projects Discretionary Grant (MPDG) Resolution (2023-018)**

This resolution is to support any local governing agency wishing to apply for the 2024 MPDG Grant. Staff recommends approval of the resolution as submitted. A motion was made by Bill Brittain, seconded by Mike Patterson, to approve the resolution as submitted. The motion was approved unanimously.

**IX. FFY2024-2025 UPWP Amendments**

The rationale for this amendment is to:

- a. Increase funding in for Advertisements (additional \$5,000.00)
- b. Add a line item for Adobe Pro software (additional \$100.00 each year)
- c. Add line item for Utility expenses (additional \$2,000.00 each year)
- d. Carryover FTA 5303 funds from FFY2023 for the Transit Center Study (\$50,000.00 FFY2024). Staff recommends these changes as submitted. The TAC approved the UPWP amendment as submitted at their December

7 2023 meeting. A motion was made by Bill Brittain, seconded by Mike Patterson, to approve the resolution as submitted. The motion was approved unanimously.

**X. Discussion of the Goals and Objectives for the 2050 MTP**

- a. The TAC approved the UPWP amendment as submitted at their December 7, 2023, meeting. Staff recommended approving the Goals and Objectives as submitted. A motion was made by Mike Patterson, seconded by James Gallup, to approve the Goals and Objectives as submitted. The motion was approved unanimously.

**XI. 2023 Annual Obligations Report**

The Obligations report, from TDOT, is what funding that was used in the LAMTPO region. This has been advertised, and posted on [www.lamtpo.com](http://www.lamtpo.com) website. This is informational purposes only. No action is needed.

**XII. Updates from TDOT/ FHWA/ FTA**

TDOT staff gave updates on the 10-year Plan, which included SPP funded projects. The Sr34/ US Hwy 11E widening project was mentioned I the 10-Year plan.

John Barrett discussed the SR343 Complete Streets and ITS traffic signal coordination project.

**XIII. Other Business**

XIV.

**XV. ADJOURNMENT**

The meeting was adjourned at 9:30 a.m.

These minutes were approved on , 2023.



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Secretary,