

**Minutes of the Executive Board Meeting of the  
Lakeway Metropolitan Transportation Planning Organization  
Executive Board Meeting  
Wednesday February 8, 2023**

**Present:**

Michelle Christian	TDOT
Mark Potts	Jefferson County
Mike Patterson	ETHRA/ Lakeway Transit
James Gallup	Jefferson City (proxy for Mayor Mitch Cain)
Bill Brittain	Hamblen County
Gary Chesney	Morristown

**Staff:**

Rich DesGroseilliers	MTPO Coordinator
Jason Farmer	TDOT (virtual)
Preston Elliott	TDOT (virtual)
Sean Santalla	FHWA
Zack Coleman	FHWA
Gilberto DeLeon	FHWA
Butch Eley	Deputy Governor/ TDOT Commissioner (virtual)
Jennifer Marshall	TDOT (virtual)
Amanda Snowden	TDOT
Steve Borden	TDOT
Dexter Justis	TDOT
Mark Nagi	TDOT
Troy Ebbert	TDOT
Gary Holiway	ETHRA
Shannon Collins	Lakeway Transit
Porter Massengill	Jefferson City
Paul Johnson	Jefferson City

**Absent:**

FTA representative  
Railroad representative  
White Pine representative

**Guest:**

Michelle Light	Citizen of Jefferson City
Justin Cook	Morristown Chamber Transportation Committee

- I. **START OF MEETING/ ROLL CALL**  
Chair **Mark Potts** started the meeting at 9:00 am. Staff noted the attendance of the meeting.
- II. **Approval of the January 11, 2023 minutes**  
Staff recommends approval as submitted. A motion was made **by Gary Chesney, seconded by Mike Patterson**, to approve the document as submitted. Then motion was approved unanimously.
- III. **Build With Us - Butch Eley, Deputy Governor and Commissioner of Transportation for Tennessee gave a presentation concerning the Build With Us plan for TDOT.** No action was needed.
- IV. **Discussion of the FFY2024-2025 UPWP**  
Staff created a draft document of the FFy2024-2025 UPWP. Still waiting on information from TDOT, such as the amount of funding. Current information is based on FFY2023 numbers. No action is needed at this time.
- V. **Discussion of the Transit Center Feasibility Study**  
Advertised for over 30 days, 3 RFQs were submitted. The consultants that submitted are: JMT, WSP, and Wendel. The Selection Committee selected WSP Associates unanimously. The TAC recommended WSP as the consultant for the study at their February 2, 2022 meeting. Staff recommended WSP Associates for the study. A motion was made by Bill Brittain, seconded by Michelle Christian, to approve WSP Consultants as submitted . The motion was approved unanimously.
- VI. **Information/ Updates from FHWA/ FTA/ TDOT**  
Sean Santalla, FHWA, had introduced Gilberto DeLeon and Zachary Coleman (new FHWA contacts in Nashville). He talked about the US Census information, as well as the FY2023 RAISE grant is out.
- VII. **Other Business**  
Staff gave some background information on the 2020 US Census. Morristown will retain its urbanized area designation. Staff stated that the the LAMTPO UA boundary has taken in most of White Pine, as well as gone north of Cherokee lake and taken in Bean Station (Grainger County) as well as portions of Mooresburg (Hawkins County). Staff will be working on the donut holes and establishing the MPA boundary. No action is needed at this time.

## VIII. ADJOURNMENT

The meeting was adjourned at 9:41 a.m.

These minutes were approved on , 2023.

---

Secretary,