

**Minutes of the Executive Board Meeting of the
Lakeway Metropolitan Transportation Planning Organization
Executive Board Meeting
Wednesday October 11, 2023**

Present (Executive Board):

Troy Ebbert	TDOT
Mark Potts	Jefferson County
Mike Patterson	ETHRA/ Lakeway Transit
James Gallup	Jefferson City (proxy for Mitch Cain)
Gary Chesney	Morristown

Staff:

Rich DesGroseilliers	MTPO Coordinator
Michelle Christian	TDOT (online)
Steve Neilson	Morristown

Absent:

FTA representative
Railroad representative
White Pine representative
Hamblen County representative

I. START OF MEETING/ ROLL CALL

Chair **Mark Potts** started the meeting at 9:00 am. Staff noted the attendance of the meeting.

II. Approval of the August 25, 2023 minutes

Staff recommends approval as submitted. A motion was made **by Gary Chesney, seconded by James Gallup**, to approve the minutes as submitted. The motion was approved unanimously.

III. Public Comment

No public comments at the meeting.

II. Annual Meeting

Every year there is an annual meeting. This is when a request is made for any transportation projects, for the Unified Planning Work Program (UPWP), Long Range Transportation Plan (LRTP) and the Transportation Improvement Program (TIP). Also the Program for Projects (POP) for Transit projects is requested as well. Please submit to LAMTPO staff in order to discuss and/or incorporate into one of the documents listed. No other action is needed.

III. Election of Officers

An Officer term is for one year. They may hold a seat for consecutive terms, with no limitations. Mayor Chesney made the motion to keep Mayor Mark Potts as Chair, and Mayor Bill Brittain as Vice-Chair. The motion was seconded by Mike Patterson. With no other nominations, the motion was approved unanimously.

IV. Discussion of the Public Participation Plan (PPP)

This document outlines how to get the general public involved in the transportation planning process, from advertisements, meetings, etc. There is a 45-day public comment period. Staff held public comment meeting Sept. 26 and Sept 27 in Bean Station, Jefferson City, Morristown and White Pine, and will do so again on October 17-18, 2023. No action is needed at this time.

V. Discussion of the Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)

Formerly called the Human Services Transportation Coordination Plan (HSTCP). The purpose of the document is to promote better communication and transportation opportunities among transportation, health, and social service agencies. Staff is holding public comment meetings at the same time as the PPP. This will be brought back at a later date for approval. No action is needed at this time.

VI. Approval of Resolution 2023-009 for the 2023 Functional Street Classification.

Staff recommends keeping the functional street classification as is, but also including 5 streets, which are S Sugar Hollow Rd, S Bellwood Rd, MLK Jr Connector (these three in Morristown/ Hamblen County) and Broadway Dr and Main St in Bean Station/ Grainger County. Staff recommends approval as submitted. A motion was made by Mike Patterson, seconded by Gary Chesney, to approve the 2023 Functional Street Classification as submitted by LAMTPO staff. The motion was approved unanimously.

VII. Approval of Resolution 2023-010 PM1 Safety Performance Measures

LAMTPO recommends using the TN State PM1 targets, as they had done in the past. Staff recommends approval as submitted. A motion was made by Gary Chesney, seconded by Troy Ebbert, to approve the PM1 Safety Performance Measures as submitted. The motion was approved unanimously.

- VIII. Approval of Resolution 2023-011 LAMTPO Urbanized Area, Metropolitan Planning Area, Voting and Non-Voting Memberships**
The 2020 US Census changed the urbanized area boundary, and staff adjusted the boundary, changed the MPA boundary and recommended the voting and non-voting memberships. Staff recommends approving the resolution as submitted. A motion was made by Gary Chesney, seconded by Mike Patterson, to approve the resolution as submitted. The motion was approved unanimously.
- IX. Discussion of Bus Stop and Transit Bus Bay Document**
The purpose of this document is that there had been several requests for bus stops along some of the major roadways in Morristown (ie W Andrew Johnson Hwy/ W Morris Blvd). This document gives a framework or guide of putting in Bus Bays along the main corridors. Staff recommends adopting the document as submitted. A motion was made by Troy Ebbert, seconded by Gary Chesney, to approve the document. as submitted. The motion was approved unanimously.
- X. Mass Transit Center Study Update**
WSP Associates had looked at roughly 30 sites and had narrowed it down to 2 sites for NEPA review. Public meetings will occur at a later date. Staff will keep LAMTPO members informed.
- XI. 11E Corridor Study in Jefferson City**
Presentation to the Jefferson City Council on August 15, 2023. It is anticipated that the Jefferson City Council will approve this document in October/ November 2023 timeframe. No action is needed.
- XII. SR160 Corridor Study in Morristown**
CDM Smith Associates gave the final presentation on August 31, 2023. During that presentation, they showed 3 other alternatives for the intersection of MLK Jr Pkwy with SR160 as well as Sulphur Springs Rd with SR160. Staff recommends that the final document is complete and recommends approval. A motion was made by Mike Patterson, seconded by Troy Ebbert, to approve the SR160 Corridor study as submitted. The motion was approved unanimously.
- XIII. Discussion of Prospectus and Bylaws**
This document outlines what LAMTPO is a regional transportation planning organization. It includes the updated US Census population numbers, as well as an updated map showing the new MPA boundary and adjusted urban area boundary. There was a workshop after the TAC meeting on October 5, 2023 to discuss the document. Staff stated they would like the MPO to be a free-standing entity as there are still issues

with Morristown, and Morristown would still like to see the MPO within Morristown. No action is needed at this time.

XIV. Information/ Updates from FHWA/ FTA/ TDOT

- a. Troy Ebbert, TDOT, stated that information from the Air Quality Division will be coming at a later date. Staff will keep LAMTPO members informed.
- b. It is anticipated that the SPP grant award notifications will come out in January 2024.
- c. TDOT's Project Priority Ranking will be coming out soon

IV. ADJOURNMENT

The meeting was adjourned at 9:40 a.m.

These minutes were approved on , 2023.



Secretary,