

**Minutes of the Executive Board Meeting of the
Lakeway Metropolitan Transportation Planning Organization
Executive Board Meeting
Friday August 25, 2023**

Present (Executive Board):

Michelle Christian	TDOT
Mark Potts	Jefferson County
Shannon Collins	ETHRA/ Lakeway Transit (proxy for Mike Patterson)
Bill Brittain	Hamblen County
James Gallup	Jefferson City (proxy for Mitch Cain)

Staff:

Rich DesGroseilliers	MTPO Coordinator
Troy Ebbert	TDOT (online)
Kaitlyn McClanahan	TDOT (online)

Absent:

FTA representative
Railroad representative
White Pine representative
Morristown representative

I. START OF MEETING/ ROLL CALL

Chair **Mark Potts** started the meeting at 9:00 am. Staff noted the attendance of the meeting.

II. Approval of the July 12, 2023 minutes

Staff recommends approval as submitted. A motion was made **by Bill Brittain, seconded by Shannon Collins**, to approve the minutes as submitted. The motion was approved unanimously.

III. Public Comment

No public comments at the meeting.

IV. FFY2024-2025 UPWP

FFY2024-2025 UPWP had been approved by the TAC at their August 3, 2023 meeting. Staff held public comment meeting in White Pine, Jefferson City, and Morristown on August 1, 2023, no comments were submitted. Staff stated the budget is based on the FFY2023 budget year, and that most of the funding would be used for personnel and for the next Long Range Transportation Plan. With no further discussion, staff recommending approval of the FFY2024-2025 UPWP as submitted. A motion was made

by Bill Brittain, seconded by Michelle Christian, to approve the ffy2024-2025 UPWP. The motion was approved unanimously

V. Discussion of the Transit Center Feasibility Study

Staff stated there was a virtual meeting on August 21, 2023. WSP and transit staff looked over 20 sites, which most fell off the way side for one reason or another. Staff will keep the Executive Board informed of its progress.

VI. Status Update of the 11E Corridor Study in Jefferson City

The 2nd public meeting was June 21, 2023. Final presentation was held on August 15, 2023. Jefferson City Council would like some additional time to review, and plan to discuss at their September meeting. No action is needed at this time.

VII. Status Update of the SR160 Corridor Study in Morristown

CDM Smith Associates gave a few other options of the SR160 at MLK Jr Pkwy. They will be doing their final presentation for the corridor study on Thursday August 31, 2023 at 11am to 1pm at the Morristown City Center training room. No action is needed at this time.

VIII. LAMTPO UA and MPA Boundary

The US Census Bureau 2020 UA population for LAMTPO is 66,539. The proposed MPA boundary population is 97,131.

Staff gave a couple different options, it was noted that Bean Station will be a member in either option, based on the minimum 2,000 population threshold as stated within the ByLaws/ Prospectus of LAMTPO, or Grainger County Mayor Mike Byrd decided to not be a voting member, thus the small land area of Grainger County will be used for the MPA boundary. They will be listed as a non-voting member, as will Hawkins County. This will be brought back up at a later date

IX. Information/ Updates from FHWA/ FTA/ TDOT

X. Other Business

Staff stated that several documents will be updated, as listed in the FFY2024-2025 UPWP. With it staff will also be updating the www.lamtpo.com website, and with it, be creating a separate email account for LAMTPO. The rationale is that the City Of Morristown had put a block on staff's emails going out to organizations outside of Morristown, and since LAMTPO continually works for several organizations, and not just Morristown, this is completely unacceptable. It seems like the emails are working now, but LAMTPO staff feels for the safety and security of LAMTPO as a whole this needs to be done. There could also be confidentiality issues such as Jefferson City does not need to know what LAMTPO staff is discussing with a Morristown project, or vice versa,

Morristown does not need to know what LAMTPO staff is discussing with a Jefferson City project.

XI. ADJOURNMENT

The meeting was adjourned at 9:25 a.m.

These minutes were approved on 8/25 , 2023.

A handwritten signature in blue ink, appearing to read "Richard D. Hamilton".

Secretary,