

**Minutes of the Executive Board Meeting of the
Lakeway Metropolitan Transportation Planning Organization
Executive Board Meeting
Wednesday November 8, 2023**

Present:

Michelle Christian	TDOT
Mark Potts	Jefferson County
Mike Patterson	ETHRA/ Lakeway Transit
Gary Chesney	Morristown
James Gallup Cain)	Jefferson City (proxy for Mayor Mitch

Staff:

Rich DesGroseilliers	MTPO Coordinator
Troy Ebbert	TDOT
Porter Massengill	Jefferson City
Savannah Robertson	TDOT (online)
Zachary Coleman	FHWA (online)
Steve Neilson	Morristown

Absent:

FTA representative
Railroad representative
FHWA representative
Hamblen County representative
White Pine representative

I. START OF MEETING/ ROLL CALL

Chair **Mark Potts** started the meeting at 9:02 am. Staff noted the attendance of the meeting.

II. Approval of the October 11, 2023 minutes

Staff recommends approval as submitted. A motion was made **by Gary Chesney, seconded by Michelle Christian**, to approve the document as submitted. The motion was approved unanimously.

III. Public Comment

Members of the public may address the TAC with a five-minute limitation for each person. No comments were made.

IV. Discussion of the Public Participation Plan (PPP)

This document outlines how to get the general public involved in the transportation planning process, from advertisements, meetings, etc. There is a 45-day public comment period. Staff held public comment meetings

on Sept. 26 and Sept 27 and on Oct 17-18 2023 in Bean Station, Jefferson City, Morristown and White Pine. No comments were received. The TAC approved this unanimously at their November 2 2023 meeting. Staff recommends approval as submitted. A motion was made by Gary Chesney, seconded by James Gallup, to approve the PPP as submitted. The motion was approved unanimously.

V. Discussion of the Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP)

Formerly called the Human Services Transportation Coordination Plan (HSTCP). The purpose of the document is to promote better communication and transportation opportunities among transportation, health, and social service agencies. Staff held public comment meetings on Sept. 26 and Sept 27 in Bean Station, Jefferson City, Morristown and White Pine. No comments were received. The TAC approved this unanimously at their November 2 2023 meeting. Staff recommends approval as submitted. A motion was made by Mike Patterson, seconded by Gary Chesney, to approve the document as submitted. The motion was approved unanimously.

VI. Discussion of Prospectus and Bylaws

This document outlines what LAMTPO is a regional transportation planning organization. It includes the updated US Census population numbers, as well as an updated map showing the new MPA boundary and adjusted urban area boundary. The TAC approved this unanimously at their November 2 2023 meeting. Staff recommends approval as submitted. A motion was made by Gary Chesney, seconded by Mike Patterson, to approve the document as submitted. The motion was approved unanimously.

VII. Information/ Updates from FHWA/ FTA/ TDOT

Zachary Coleman, FHWA, gave some info on the Thriving communities. Staff will forward the info to the LAMTPO members later on.

- ▶ Troy Ebbert talked about the SR343 Complete Streets and ITS Traffic Signal Coordination Project, as it had received awards at the TAPA/ TSITE Conference as well as the ACEC Conference. SR343 Complete Streets and ITS Traffic Signal Coordination Plan received Small Jurisdictions Outstanding Project at the TAPA/ TSITE Conference in Memphis TN
 - ▶ It received an award at the American Council of Engineering Companies (ACEC) Conference on November 7 2023 in Nashville TN

The SPP grant awards will be announced in late December 2023/ January 2024 timeframe.

TDOT is going through some major changes. TDOT will send out a spreadsheet directory of personnel later on.

Savannah Robertson stated that several grants opportunities will be coming out. Jennifer Marshall, TDOT, stated that information for the

VIII. Other Business

- ▶ Stantec will be doing a kickoff/ workshop type meeting for the 2050 MTP on November 15 2023 from 10 am to 12 pm (noon).
www.Lamtpoforward.com for info on the 2050 MTP, interactive map, and survey.
- ▶ Staff mentioned that if any agency wishes to go after the RAISE grant, it is anticipated it will come out in January 2024, that they need to start working on it now. Staff is available to help.

IX. ADJOURNMENT

The meeting was adjourned at 9:23 a.m.

These minutes were approved on 12/ 20 , 2023.



Secretary,