

**Minutes of the Executive Board Meeting of the
Lakeway Metropolitan Transportation Planning Organization
Executive Board Meeting
Wednesday July 13, 2022**

Present:

Michelle Christian	TDOT
Mark Potts	Jefferson County
John Johnson	Jefferson City (proxy for Mitch Cain)
Shannon Collins	ETHRA/ Lakeway Transit
Fred Taylor	White Pine
Gary Chesney	Morristown
Bill Brittain	Hamblen County

Staff:

Rich DesGroseilliers	MTPO Coordinator
Troy Ebbert	TDOT
Matt Meservy	TDOT
Stacy Morrison	TDOT
Pamela Sharp	TDOT (TEAMS)
Bryan Bartnik	TDOT
Steve Neilson	Morristown

Absent:

FTA representative
Railroad representative
FHWA representative

I. START OF MEETING/ ROLL CALL

Chair **Mark Potts** started the meeting at 9:00 am. Staff noted the attendance of the meeting. It should be noted that several TDOT personnel and attended virtually via Microsoft TEAMS meeting.

II. Approval of the April 13, 2022 minutes

Staff recommends approval as submitted. A motion was made by **Bill Brittain**, seconded by **Michelle Christian**, to approve the minutes as submitted. The motion was approved unanimously.

III. FFY2023-2025 Title VI Document

This Civil Rights document needs to be updated every 3 years. Need at least 30 days for public comment. Public comment meetings were held on February 24, 2022 in Morristown, White Pine and Jefferson City. No comments were received. The document has been updated to the latest US Census population information. Staff recommends approval as submitted. A

motion was made by Bill Brittain, seconded by Gary Chesney, to approve the document as submitted. The motion was approved unanimously.

IV. Limited English Proficiency (LEP) Document

Document is actually part of the Title VI Document. Public comment meetings were held on February 24, 2022 in Morristown, White Pine and Jefferson City. No comments were received. Staff recommends approval as submitted. A motion was made by Bill Brittain, seconded by Fred Taylor, to approve the document as submitted. The motion was approved unanimously.

V. FFY2023-2025 DBE Documents

Document needs to be updated every three years. Need at least 45 days for public comment. Public comment meetings were held on February 24, 2022 in Morristown, White Pine and Jefferson City. No comments were received. This has been put on hold at the request of TDOT. Staff recommends approval as submitted.

For the FHWA DBE Document: A motion was made by Gary Chesney, seconded by John Johnson, to approve the document as submitted. The motion was approved unanimously.

For the FTA DBE Document: A motion was made by Bill Brittain, seconded by John Johnson, to approve the document as submitted. The motion was approved unanimously.

VI. Discussion of the SR160 Corridor Study

Five (5) consultants submitted for the RFQ, which were CDM Smith, Gresham Smith, RK&K, WSP, KCI. Not all scores had been submitted at this time. Staff will keep the LAMTPO members posted on its progress. No action at this time.

VII. Discussion of the FFY2023-2026 TIP

All projects submitted are in the document. Individual TIP pages are from the E-TIP program. This is draft document, to start the review process, staff will be having public comment meetings in the near future. No action is needed at this time.

VIII. Discussion of the Air Quality Conformity MOA with the Knoxville TPO and TDOT

Document drafted by the Knoxville TPO, it has been reviewed by the IAC committee. Staff recommends approving the document as submitted. A motion was made by John Johnson, seconded by Michelle Christian, to approve the document as submitted. The motion was approved unanimously.

- IX. Discussion of the Safe Streets for All Grant (SS4A) Resolution**
Applications accepted through September 15, 2022. USDOT will be hosting a series of “How to Apply” webinars in June. More information and registration is available at <https://www.transportation.gov/grants/SS4A/webinars>

Staff recommends approval as submitted. A motion was made by John Johnson, seconded by Michelle Christian, to approve the document as submitted. The motion was approved unanimously.

X. Information from FHWA/ FTA/ TDOT

Troy Ebbert, TDOT, stated that the UTPG for US Hwy 11E in Jefferson City is looking for a August 1 2022 start process. He anticipates it will take about a year.

SR92 resurfacing will probably be underway in mid to late August, 2022.

Stacy Morrison, TDOT, stated the Planning Process Review is already underway for small MPOs. More info will come later on.

Matt Meservy, TDOT talked about the TDEC and TDOT Announce Stakeholder Survey, Engagement Sessions to Inform State's National Electric Vehicle Infrastructure Formula Program Plan

XI. Other Business

Staff stated that Lakeway Transit will be adding 24 new stops along the existing three (3) fixed routes.

XII. Adjournment Meeting was adjourned at 9:15 am.